

COUNTY OF HAWAII
DEPARTMENT OF PARKS & RECREATION
Mauna Kea Recreation Area Lodging Regulations

1. Lodging permits are required for overnight use and can be obtained from the Department of Parks & Recreation in the following ways:
 - In-office during normal business hours. **(A \$10 nonrefundable processing fee shall be added to permits issued in-office.)**
 - Online via the internet at <http://www.hawaiicounty.gov/parks-and-recreation>
2. Lodging permits may be issued to any person eighteen years of age or older. An adult must accompany all minors. Permittees shall be present at the park and occupy the cabin or bunkhouse during their designated overnight use date(s).
3. All permits shall be issued on a first-come, first-served basis and must be purchased at least 48 hours in advance.
4. The maximum stay at any one or more cabins shall be seven (7) consecutive nights and not to exceed fourteen (14) nights during the period of January 1 through December 31 of each year. Overnight use of a cabin does not count toward the maximum stay at a bunkhouse as the two uses are mutually exclusive.
5. The maximum stay at any one or more bunkhouses will be six (6) consecutive nights during the period of January 1 through December 31 of each year. Overnight use of a bunkhouse does not count toward the maximum stay at a cabin as the two uses are mutually exclusive.
6. After any overnight use of a cabin or bunkhouse, permittee and all persons listed on the lodging permit must wait at least thirty (30) calendar days before becoming eligible for another lodging permit.
7. Only groups of seven or more people shall be allowed overnight use of a bunkhouse. Each specific group may rent a bunkhouse no more than one (1) time during the period of January 1 through December 31 of each year. Bunkhouse permittees shall be allowed use of the dining hall and only during the hours of 5:00am to 10:00pm.
8. Check-in times are from 3:00pm – 8:00pm. **If checking in before 6:15pm please call 808-333-4089. If checking in after 6:15pm please call the security guard at 808-854-1976 for your keys. If unable to contact either number, please contact 808-765-9008. Permittees who fail to check in by the 8pm deadline will forfeit all fees assessed for that night and the use of the cabin/bunkhouse for that night.**
9. Holders of a lodging permit, shall upon request, show the permit and personal identification to police, security officers, park caretakers or any department personnel.
10. It shall be unlawful for any person to take or permit any dog, cat or other domestic animal, whether loose or on a leash or in a restraint within the park. This shall not apply to service animals that are individually trained to perform tasks for people with disabilities or for purposes of law enforcement by law enforcing agencies of the Federal, State or County governments. Service animals are working animals not pets.
11. Interior lighting shall be turned off and unnecessary noise audible from outside the cabin or bunkhouse must be eliminated by 11:00pm.
12. **Check-out time and keys must be returned by 9am. Please place keys in the drop box located at the Headquarters Building.** Personal items in cabins and bunkhouses must be completely removed and the site cleaned before departure.
13. **SECURITY DEPOSIT:** Failure to return keys, check-out by the deadline, clean any cabin, bunkhouse or dining hall to its pre-use condition will result in the forfeiture of the entire security deposit. The Department may hold a security deposit for up to forty-five (45) days after check-out. The Director has the authority to withhold the security deposit and levy additional charges as appropriate.
14. **REFUNDS:** Refund requests must be made in writing and submitted to the Department a **minimum of fourteen (14) calendar days** prior to the first occupancy use date designated on the lodging permit. Permittees who request a refund thirteen (13) or fewer calendar days before the first occupancy use date on their lodging permit shall forfeit the entire lodging permit cost. **A processing fee equal to ten dollars (\$10) for each day stated in each cabin lodging permit and twenty dollars (\$20) each day stated in each bunkhouse lodging permit will be withheld from all lodging permit refunds.**
15. The following are NOT permitted:
 - Alcohol use
 - Smoking or the use of any tobacco products, or the use of electronic smoking devices
 - Firearms and explosives
 - Open fires and the burning of any kind
 - Tent camping, sleeping in vehicles, including campers, vans, and trailers
 - Operation or use of any portable electric generator
 - Any dog, cat or other domestic animal, with the exception of service animals
 - Fireworks
 - The operation or use of noise producing devices such as electric generating plants or other equipment driven by motors or engines in such a manner and at such times so as to unreasonably annoy park patrons.
 - The use of video/audio devices including, but not limited to radios, televisions, personal computers, electronics, cell phones, tablets, etc. shall not be allowed outside normal park hours (6am-7pm) without the use of individual listening devices such as headphones or earbuds. However, at no time shall the use of such video/audio devices, including musical instruments, and extending to light generating devices, interfere with the opportunity for other park patrons to enjoy the natural sights and sounds of the park and surrounding areas.
 - Personal tents, tables, and chairs
 - Use of all-terrain vehicles (ATVs), off-road motorcycles, and other motorized vehicles not registered for use on public roadways.